



IMPORTANT NOTICE



RENEWAL OF REGISTRATION FOR THE YEAR 2021

| <i>Students registered for the year 2020 as a</i> | <i>Within the year 2020, if you have</i> | <i>Then for the year 2021, you are</i> | <i>Renew your 2021 Registration</i> | <i>Registration fees to be paid</i> |
|---|---|--|---|-------------------------------------|
| Level III (Year 3) students (2018 intake) | Not attempted any examination | Allowed to Re-register for Level III (Year 3) | On or before the 15 th of October 2021 | Rs. 5,000.00 |
| Level III (Year 3) students (2018 intake) | GPA < 1.50 | Allowed to Re-register for Level III (Year 3) | On or before the 15 th of October 2021 | Rs. 5,000.00 |
| Level III (Year 3) students (2018 intake) | Not attempted /repeating the Software development project | Allowed to Re-register for Level III (Year 3) + Project | On or before the 15 th of October 2021 | Rs. 5,000.00+ Rs. 11,000.00 |
| Students who are eligible to register through Grace Chance (2000-2017) | | Allowed to Re-register for Level III (Year 3) + Project | On or before the 15 th of October 2021 | Rs. 5,000.00+ Rs. 11,000.00 |
| Any student who has not yet renewed the registration for 2021 (Intakes of 2018, 2019, 2020 and grace chance eligible students) | | Allowed to Register/ Re-register for the required level (year) | On or before the 15 th of October 2021 | Registration fee+ surcharge |

➤ Instructions to renew the registration

- Students are requested to renew your year registration, according to the table given above.
- Log in to the online portal using your index number as the user name and the NIC as the password
- Check for the personal information available in the portal, and if you find any discrepancy, please contact aredc@ucsc.cmb.ac.lk
- Your eligible registration year and the LMS will be automatically selected. If you need to access the LMS of a lower level than the current eligible year, you have to select it separately. (Suppose you are a second-year student but have repeat courses in Level I as well. In that case, you need to request for Level I LMS by checking the LMS 1 box).
- Once it is done, you will be directed to the payment method. Once the payment is selected, it cannot be reversed.
- Make the renewal payment through online payment (preferred) available on the registration portal or bank payment (must be made using online generated vouchers).
- If you choose online payment, you will be able to obtain the registration renewal form once the payment is completed.
- If you choose bank payment, you need to upload the “EDC Copy-1” in the given field and then download the registration renewal form.

- A duly signed registration renewal form should be sent via registered post or hand-delivered to the following address **on or before the 30th of October 2021.**

**Assistant Registrar,
External Degrees Centre,
University of Colombo School of Computing,
35, Reid Avenue, Colombo 00700**

- Students who fail to renew their registration on or before the given deadline will not be allowed to apply for the semester examinations, enhancement examinations, or project examinations in 2021 and be denied VLE access.
- **After the deadline, a surcharge fee will be added. Please note that the surcharge fee is double the relevant fee.**
- Please note that all fees are **non-refundable.**

[Click Here for Renewal Form](#)

**Assistant Registrar,
External Degrees Centre,
University of Colombo School of
Computing,
No. 35, Reid Avenue, Colombo 00700.**

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